

CLOTTON HOOFIELD PARISH COUNCIL MEETING

Monday 19th July 2021 at 19:30 at Duddon Village Hall

MINUTES

PRESENT

Cllr Richard Roberts (Chair), Cllr Peter Manby, Cllr Geoffrey Bibby, Cllr Jane Nicholas, Cllr John Leather (CWaC)

Public – Peter Thompson

APOLOGIES - Cllr Harry Tonge (CWaC), Mrs T Ryall-Harvey (Clerk)

DECLARATION OF INTERESTS - None

PUBLIC PARTICIPATION

A resident reported they had suffered flooding in January and outlined the problems they were experiencing in getting CWaC to respond to their complaint. The flooding was caused by blocked grids. The resident has suffered property damage (£10k) and increased insurance premiums (£1k) and has had no response from CWaC.

Cllr Leather confirmed he had visited and has been in email correspondence with the resident and offered to chase up with CWaC. John Leather had submitted a report post the flooding. Mark Averill from CWaC Highways is the named Officer in charge of this case.

It was emphasised that for the best chance of success the proper process needs to be followed.

ACTIONS: Resident to email Cllr Leather with email chain.

Cllr Leather to email resident with link to claim form.

Parish Council (PC) to email resident with information on flooding. Email: p.thomson2@icloud.com

Given that Adam Ryder has left CWaC there was a discussion on who was picking up the work Adam had started with the other flooded residents. Cllr Leather said that Maria Roberts will replace Adam when she returns from maternity leave.

ACTIONS: PC to follow up with residents what progress has been made following the site visits undertaken.

Clerk to find out if there is an email thread re the above and forward on to Cllr Leather.

Cllr Leather to send Clerk information relating to converting land into managed wetlands as there are grants available and it may alleviate some of the flooding problems.

Cllr Leather asked if PC had any comments on charging for green bins. PC had no comments. It was highlighted that CWaC were holding an open meeting on the new recycling strategy on the 27th July.

PC explained actions taken on the A51 to date to reduce speeding and the proposed speedwatch group, this group would be able to gather data on number of speeding instances which should help enable greater future enforcement.

MINUTES

20. **Resolved** that the Minutes of the Annual General Parish Council Meeting held on 17th May 2021 were accepted as a true record and signed by the Chairman.

ACTIONS SINCE LAST MEETING

The following actions were completed since the last meeting that were not otherwise on the agenda and discussed in the meeting: -

- **Planter** – this had now been ordered and was awaiting approval for payment prior to delivery.
- **Parish Council Vacancies:** this had been advertised on Facebook again in July.
- **Finance** - payments had been processed that were approved.
- **Finance** – AGAR had been submitted to PKF Littlejohn
- **Finance** – Exercise of Public Rights had been advertised according to the required timescale on noticeboards and website
- **PCSO** – Speed Camera Locations had been provided to CWaC
 - Date for Speed Camera Training had been received for Monday 16th August – virtually.
- **Planning** – Enforcement re allotments had been reported and chased on 19th May – no response received.
 - Request assessment for impact from Beeston Castle – it was reported that this was being undertaken in May – clerk has chased again at beginning of July.
- **Highways** – Escalation column has been added to the Logged S/S
 - Facebook article published on using Report it
- **Neighbourhood Development Plan** – Agenda item included in for next meeting.
- **Website** – items for inclusion on the website since the last meeting were: -
 - Updated Roles & Responsibilities
 - New dates for meeting for 2021-22
 - AGAR Forms and financial year end summary
 - Minutes of meetings
- **Policies** – amend summary sheet to review all policies in May 2022
- **Agenda items for next meeting** – Neighbourhood Plan Actions
 - Collaboration with PC's Meeting
 - Newsletter – review of use

PLANNING

The Planning Register dated 9th July 2021 was circulated for Parish Councillors consideration.

It was noted that since the last meeting the following planning applications had been decided: -

21/01077/FUL – Iddenshall Grange High Street – Construction of an agricultural building - Approved

It was reported that since the last meeting the following applications had been received: -

21/02484/FUL – Land at Hoofield Road, Huxley – Creation of one pond -Parish Council submitted a Neutral Response to this planning application.

21/01708/FUL Land at Orchard Cottage, Rode Street, Tarporley – Reinstatement of dropped kerb – as this was not within the Parish Council boundary it was felt inappropriate to comment on this planning application.

ACCOUNTS

21. **Resolved** to accept the cash book and YTD summary dated 09/07/2021.

Cllr Bibby highlighted on the Budget v Actual Outturn summary that the VAT budget figure for 2021-22 had not been amended to a more realistic figure

To note the income of £0.08 in June & £0.08 in July from Bank Interest

To note the payments since the last meeting of: -

Clerk's Salary	Tax Point 3	£219.39
Clerk's Salary	Tax Point 4	£219.59
Clerk's Expenses		£211.05
Autela Payroll	Q1	50.40
CHALC Training	Using Facebook Training	£25.00
Amberol	Planter	£578.04

Bank Reconciliation against Cashbook YTD

22. **Resolved** to approve the Bank Reconciliation as presented to the meeting dated 9th July 2021.

Clerk's Training

23. **Resolved** to approve the payments of the following training for the Clerk (costs to be split between 4 Parish Councils: -
ILCA to CILCA - £144
GDPR - £36.00

HIGHWAYS

The issues logged via CWaC Report IT system have been reported, logged, monitored and updated since the last meeting.

The following issues were reported since the last meeting: -

Missing sign on A51 heading towards Tarporley

Sign heading to Chester on A51 is obscured by the hedge – this had now been cleared by Cllr Manby

The following issue were closed: -

- Blocked drain on Willington Lane – Closed – No action taken by CWaC
- Sign heading on A51 heading towards Tarporley – Closed - work scheduled to fix fault
- Blocked Drain by 50p Shop, Hoofield Lane
- Flooding in gateway on Wood Lane
- Blocked Drain on Wood Lane
- Blocked Drain on Wood Lane

COLLABORATION WITH PC'S

ACTION: Agreed a further meeting would be beneficial – should include shuttle bus service, Queens Jubilee, speed awareness, communication from CWaC e.g. Adam Ryder leaving not communicated.

Duddon Burton PC should be approached again to join.

NEIGHBOURHOOD DEVELOPMENT PLAN

The Neighbourhood Development Plan was reviewed; it was highlighted that the plan was working for planning however the community element was not being fulfilled.

ACTION: PM to contact Ruth with view to putting on a local history talk.

ENVIRONMENTAL ISSUES***Flooding***

It was reported that since the initial meeting with the Flooding Officer from CWaC, the Flooding Officer has now left and CWaC are currently recruiting a new member of staff.

It was also reported that a meeting with Stuart Bateman and John Leather had been arranged for Friday 16th July at 10.00am to review the flooding issues on Cinder Lane. At this meeting the issue of who pays to take the water away from Cinders Lane across the field to the ditch remained unresolved. Stuart Bateman to discuss with Cllr Leather and report back within 4 weeks.

Community Resilience Planning

No further action proposed. Main issue is to focus on specific flooding issues.

Speed Watch Risk Assessment Update

It was reported that the areas identified have now been approved for undertaking speed camera checking. It was also reported that CWaC have offered the Speed Watch Team training on August 16th at 1.00pm.

Once the Speed Watch Team had undertaken the training they would be able to undertake 'Speed Monitoring' in order to gather data on number of speeding instances which should help enable greater future enforcement.

COMMUNITY EVENTS

Community as above. History talk and collaboration for Queen jubilee.

USING SOCIAL MEDIA AS A COUNCIL

Following training undertaken by Cllr Roberts undertook to speak to the Clerk about improving Social Media communication to the residents.

NEWSLETTER

Use of the Newsletter – it was reported that the response was felt to be disappointing to the use of the Newsletter. It was agreed to discuss again in Sept.

DATE OF THE NEXT MEETING

The next meeting would take place on Monday 15th November 2021.

Signed Dated